



## St. Luke's Episcopal Church Lebanon, Pennsylvania

*He has told you, o mortal, what is good; and what does the Lord require of you?  
but to do justice, and to love kindness, and to walk humbly with your God?*

**The Rev. Dr. David A. Zwifka, Priest-in-Charge**  
**Elizabeth Yocum, Senior Warden**  
**Thomas Buzby, Junior Warden**  
**Richard Thrapp, Treasurer**  
**John Gragson, Clerk of the Vestry**

### The Vestry, 2017 Term

#### Terms ending in 2018

**Linda Arguedas** (Aug 2016)  
**Soon Slayman** (Mar 2014)  
**Kathy Yohn** (Apr 2015)

#### Terms ending in 2019

**Lauralee Gebhard** (Feb 2015)  
**Dan Massad** (Feb 2016)  
**Jason Yannuzzi** (Feb 2013)  
**Elizabeth Yocum** (Feb 2017)

#### Terms ending in 2020

**Tom Buzby** (Mar 2014)  
**John Gragson** (Mar 2014)  
**Nicole Hockley** (Feb 2017)  
**Richard Thrapp** (Mar 2014)

### Minutes of Vestry Meeting held 16 October 2017 (Subject to correction)

This was the seventh meeting held for the 2017 Term of the St. Luke's Parish Vestry. Nikki was absent, noted as "excused".

- I. Father David **opened** the meeting at 7:05 p.m. with a collect for guidance and stewardship.
- II. The '**consent agenda**' (consisting of the Treasurer's Report and the reports from the Property and Growth and Development committees) was approved by acclamation without discussion.
- III. Linda Arguedas provided **minutes from the September meeting**, attached hereto. These were accepted with the correction of a typographical error as noted.
- IV. **Discussion and Oral Reports:**

Father indicated that he had had insufficient time to prepare a report in his usual format, but he gave an oral report.

The Thursday evening "Discovering Christ" sessions have been very successful; attendance exceeded initial expectations and the community attending are well engaged with the material and with each other. Father believes this fact is important to consider when "reimagining Christian formation"; a "family night" with a meal and a teaching activity instead of weekly Sunday School might turn out to be more suitable than the weekly (now bi-weekly) classroom setting.

The Workshops scheduled for Saturday, 21 October did not have many registrants as of the time of the meeting, but Father believed that many would-be attendees would register at the last minute.

A report on the Diocesan Convention was given at services on 8 October and will also be included in the Newsletter in November.

Father would like a more systematic approach to lay Eucharistic visitation—the L.E.V. should make a brief report on the condition of the shut-in so that the next person has an idea how they might be doing. This would be collected and retained by the Pastoral Care committee (not reported to the congregation at large). Some of our shut-ins actually could make it to church but transportation or scheduling issues (services overlap meal times at their facilities, for instance) make it more difficult.

There were no additional reports provided.

#### V. **Old Business:**

- a. *Rectory:* We are still waiting on Mike Willeman to come up with a more complete report. He has agreed to be the liaison to the City, so there has been no change on that matter either. Father indicated

that he had attempted a couple times to contact CAP about the matter, but they appeared in no hurry to move their tenant. Rumoredly, the tenant was approved for “section 8” assistance but the residence into which they were to move is not ready. Bill Claxton has begun the process of removing items from the Rectory per Father’s request.

- b. *Lighting in Parking Lot:* This work is to be done on Friday.

VI. **New Business:**

- a. *Annual Meeting:* Father indicates that we will not attempt to move the Annual Meeting this year, it will stay on 11 February as previously scheduled. However, for 2019 and years forward it is supposed to be in January; the new diocesan canons pre-empt many of our existing By-Laws including this one.
- b. *Treasurer’s Resolution:* The resolution requested by the Treasurer and stated on the Agenda was approved unanimously (with the clarification that it was not limited to one account; Rich stated he actually hoped to open two different ones). The reason for this is that the Bank will offer significantly better returns on held funds; our current bank offers no interest at all.
- c. *Property Resolution:* Kathy withdrew this resolution when it was brought up; it appears on further inspection that the ceiling above the disintegrated acoustic tiles was, like that of the Narthex last year, in good shape and only minimal expense will be needed to restore it. The “drop ceiling” will not be put back.
- d. *Fellowship Hall re-“visioning”:* This item was apparently prematurely listed on the Agenda and will be tabled indefinitely.
- e. *Diocesan Investment Trust:* Father suggests in light of the diocesan convention report that the Finance Committee re-evaluate the removal of the Church’s trust funds from this pooled fund. Although its nominal return rates might not exceed our current investments, the costs of management are extraordinarily low, so a net effective rate might in fact be better. The questions of how diocesan funds were managed has also been clarified with an audit that found no misappropriation and a new committee of trustees, who have made it clear that they are dedicated to transparency.
- f. *Accessibility:* The *ad hoc* Accessibility Committee has presented, through Soon, a drawing of possible locations for two places to cut out the existing pews to create a space that would be usable by wheelchair-bound attendees—one on the side and one in the middle. Having two such pews avoids the unspoken message that “you can come here, but we’ll tell you where to sit.” On Soon’s motion, the Vestry voted unanimously to authorize this modification subject to submission of final design and a request for capital expenditure once a contractor has been selected.

VII. The **November meeting** will be held on 20 November. Any proposed Agenda items and reports should be submitted by 13 November.

VIII. The meeting was **adjourned** at 8:35 p.m. with Compline.

Respectfully submitted,



Clerk of the Vestry  
23 October 2017