



St. Luke's Episcopal Church Lebanon, Pennsylvania

*He has told you, o mortal, what is good; and what does the Lord require of you?
but to do justice, and to love kindness, and to walk humbly with your God?*

The Rev. Dr. David A. Zwifka, Priest-in-Charge
Elizabeth Yocum, Senior Warden
Thomas Buzby, Junior Warden
Richard Thrapp, Treasurer
John Gragson, Clerk of the Vestry

The Vestry, 2017 Term

Terms ending in 2018
Linda Arguedas (Aug 2016)
Soon Slayman (Mar 2014)
Kathy Yohn (Apr 2015)

Terms ending in 2019
Lauralee Gebhard (Feb 2015)
Dan Massad (Feb 2016)
Jason Yannuzzi (Feb 2013)
Elizabeth Yocum (Feb 2017)

Terms ending in 2020
Tom Buzby (Mar 2014)
John Gragson (Mar 2014)
Nicole Hockley (Feb 2017)
Richard Thrapp (Mar 2014)

Minutes of Vestry Meeting held 20 November 2017 (Subject to correction)

This was the eighth meeting held for the 2017 Term of the St. Luke's Parish Vestry. Nikki was absent, noted as "excused".

- I. Father David **opened** the meeting at 7:00 p.m. with a reading.
- II. The '**consent agenda**' (consisting of the Treasurer's Report and the reports from the Property and Growth and Development committees) was approved by acclamation without discussion. Father distributed the attached memorandum in re "accessibility" as a part of the reports, remarking that no specific proposal was being made at this time.

III. Discussion and Oral Reports:

There was minimal discussion of the reports.

IV. Old Business:

- a. No Old Business was brought up, except that a suitable candidate for the "Youth and Young Adult Ministry" has been identified as per Father's report and the discussion below.

V. New Business:

- a. *Arrangements for Additional Office Space.* Father David has had discussions with the Rev. Mary Kisner, who is currently serving as rector of Christ Church, Berwick, about the youth and young adult minister position we have been seeking to fill. Mother Mary would like to retire from being Rector, though not from all ministry, and has agreed in principle to come serve at St. Luke's in this part-time position, probably in February. Father would like to divide the present Rector's Office/Lounge into two offices to accommodate her employment; this would require the construction of a partition and the dislocation of some parish activities that are presently conducted in the Lounge. On motion of Nikki and Linda, after discussion of possible consequences of this decision and alternate arrangements, the Vestry approved Father David's proposal with regard to the use of the space, with construction approval subject to receipt of more detailed plans and/or costs. The Property committee will communicate with a contractor to that effect. There was also some other discussion of facilities use and improvements—the Heritage Room and a potential plan for handicapped-accessible restrooms—but no motions were made nor action taken with regard to these items.

Minutes for 16 October Meeting

- b. *Preliminary Budget:* The Finance committee, through Rich and Tom, presented the preliminary budget for calendar year 2018. No approval or Vestry action was sought at this time. Due to the lack of continuing funding for “capital” improvements, the committee recommend a “capital campaign” be conducted commencing in 2019.
- c. *Capital Needs:* See above.
- d. *Bishop Search:* Linda gave an update on the diocesan search process. Linda will serve on the panel of lay members who will interview identified candidates. The candidates will also do a “walk-about” during the winter or spring, visiting various churches in the diocese. Ours may be among them.

VI. The **December meeting** will be held on 18 December. Any proposed Agenda items and reports should be submitted by 11 December.

VIII. The meeting was **adjourned** at 8:45 p.m. with Compline.

Respectfully submitted,



Clerk of the Vestry
5 December 2017